

ARKLink Meeting Minutes

February 27, 2004, 1:00 p.m.
University of Arkansas at Little Rock, Little Rock, AR

A library directors' meeting and general committee meeting were held beginning at 10:30 a.m.

ARKLink President Kaye Talley called the general meeting to order at 1 p.m.

After introductions, President Talley remarked that according to the governance and by-laws documents we now need to refer to committees not task forces, that she hoped the nomination schedule would be adhered to, and that the minutes are available on the website for any corrections. She then asked for committee reports beginning with Governance Committee Chair Henry Terrill on governance structure.

Governance

Henry reported that the ARKLink Library Consortium, Inc. has achieved Arkansas state tax-exempt and non-profit status and it is now officially named and incorporated with Henry Terrill as its agent. Federal 501(c)(3) tax-exempt status is expected shortly.

Henry then gave the treasurer's report:

Treasurer's Report

Income & Expense

Income

| | | |
|-----------|----------------|----------|
| 2/09/2004 | Cash donations | \$130.00 |
| 2/10/2004 | Cash donation | \$20.00 |
| 2/23/2004 | Cash donation | \$100.00 |
| Sub-total | | \$250.00 |

Expense

| | | |
|---|--|-----------|
| 2/24/2004 IRS User Fee for 501(c)(3) | | |
| Application | | -\$150.00 |
| 2/24/2004 Certified Mail fee | | -\$5.80 |
| Balance | | \$94.20 |
| Outstanding: Ark. non-profit corp. filing fee | | \$50.00 |
| Receipt book | | \$13.89 |

Total

\$63.89

Funds are deposited in an interest bearing checking account without service fees, or minimum balance for non-profit organizations at First Community Bank in Searcy, AR. Yield .65% (APY .65%) credited monthly.

Database Purchasing Committee Report

Chair Renee Lebeau-Ford reported that Beth Juhl has replaced Mark Shores as ARKLink webmaster. Beth is making revisions to the website. A new survey will be distributed shortly to the membership. It is expected to be shorter than the survey from four years ago. Vendors like ABC-Clio are asking to bill just once for a better price. Art Lichtenstein asked if it would be possible to estimate money owed and put the money on deposit in the ARKLink account. It sounds like this will be possible.

Edwina W. Mann, from the UA Clinton School of Public Service, reported that the school has been approved by the UA board to grant degrees in conjunction with UAF, UAMS, and UALR. The process is still being defined and the first year instruction will be limited to seminars. The library currently has 24 books.

Financial Resources

This committee still needs a new chair. Financial Resources will need to work on grants and a legislative proposal for the next legislative biennium. A graduated non-mandatory dues structure will also need to be developed.

Resource Sharing

Chair Peggy Morrison reported that the Resource Sharing Committee has two priorities. One is to expand the reciprocal borrowing agreement so that it is more widely used by patrons. There are only about 4 to 6 academic libraries in the state that have not signed the agreement, but the use at participating libraries has not been great. Because the usage has not been high many of the anticipated problems also have not occurred. Better publicity will need to be used to increase the use of ARKLink cards. The second priority is to expand and increase the use of the courier service. New ways of paying for the service may have to be explored including subsidies for smaller libraries and possibly transaction fees rather than flat fees. It is possible to expand the courier service to include non-academic libraries.

Collection Development

No report in the absence of Chair Donna Daniels.

Webmaster Report

No report in the absence of Webmaster Beth Juhl who was unable to attend due to illness.

Old Business

There was no old business.

New Business

In new business Mary Ryan asked if it was not time for ARKLink to begin assessing dues rather than depend on donations. President Talley said that this had been discussed at the morning committee meeting and that Financial Resources Committee should begin to explore this possibility.

The next meeting is tentatively scheduled for Friday, April 30, at Henderson State University in Arkadelphia.

The meeting adjourned at approximately 1:55 p.m.
Submitted by Myron Flugstad, Secretary

Those in attendance were:

Myron Flugstad, ASU
Renee LeBeau-Ford, UALR
Henry Terrill, Harding University
Jeff Bailey, ASU
Dominique Hallett, ASU
Juana Young, UAF
Bob Yehl, HSU
Dean Covington, Lyon College
Art Lichtenstein, UCA
Ann Dixon, Harding University
Amanda Moore, Hendrix College
Martha Coleman, UA-Fort Smith
Anne Clements, CBC
Ellen Courtney, CBC
Mary Ryan, UAMS
Edwin W. Mann, UA Clinton School of Public Service
Rene Jones, Mid-South Community College
Linda Stipsky, UALR
Virginia Perschbacher, Southeast Arkansas College
Peggy Morrison, Hendrix College
Mary Hawks, UAMS
Ronald S. Russ, ASU-Beebe
Dena Plaisted, UAMS
Jerrie Townsend, PCCUA
