

ARKLink Meeting Minutes

April 16, 2010

Southeast Arkansas College

Pine Bluff, Arkansas

Presenters

Allen Dohra of the Ambrose Video Publishing demonstrated Ambrose Video, a streaming video subscription service.

Call to Order and Minutes

The general meeting convened at 11:00 a.m. with the passing of the gavel from outgoing president Dean Covington to incoming president Myron Flugstad. New officers were introduced to the membership: Vice President/President Elect Sara Seaman, Secretary Veronica Stewart, Treasurer Henry Terrill, and Past President Dean Covington.

New members were introduced: Kim Williams of Southeast Arkansas College and Elizabeth Burden of the University of Arkansas at Fort Smith.

A motion to approve the minutes of the October 25, 2009 meeting was suggested. Jerrie Townsend requested that Phillips County Community College be changed to the correct name of Phillips Community College. With the requested correction, Sara Seaman made a motion to approve the minutes and Virginia Perschbacher seconded. The minutes were approved.

Treasurer's Report

Treasurer Henry Terrill submitted a year-end Balance sheet dated December 31, 2009 and a year-to-date balance sheet dated April 13, 2010.

	<u>Dec 31,</u> <u>09</u>
ASSETS	
Current Assets	
Checking/Savings	
10 - First Community Bank-Checking	15,800.41
70 - White County Federal Credit Union	<u>3,039.56</u>
Total Checking/Savings	18,839.97
Accounts Receivable	
1110 - Accounts receivable	<u>5,009.29</u>
Total Accounts Receivable	<u>5,009.29</u>
Total Current Assets	<u>23,849.26</u>
TOTAL ASSETS	<u><u>23,849.26</u></u>

LIABILITIES & EQUITY**Equity**

3010 · Unrestrict (retained earnings)	21,657.92
Net Income	<u>2,191.34</u>
Total Equity	<u>23,849.26</u>

TOTAL LIABILITIES & EQUITY **23,849.26**

**Apr 13,
10**

ASSETS**Current Assets****Checking/Savings**

10 · First Community Bank-Checking	41,957.15
70 · White County Federal Credit Union	<u>3,052.49</u>
Total Checking/Savings	45,009.64

Accounts Receivable

1110 · Accounts receivable	<u>13,163.29</u>
Total Accounts Receivable	<u>13,163.29</u>

Total Current Assets 58,172.93

TOTAL ASSETS **58,172.93**

LIABILITIES & EQUITY**Equity**

3010 · Unrestrict (retained earnings)	23,849.26
Net Income	<u>34,323.67</u>
Total Equity	<u>58,172.93</u>

TOTAL LIABILITIES & EQUITY **58,172.93**

Treasurer Terrill noted that all dues that were outstanding in December have been paid.

As required for all tax exempt organizations, Treasurer Terrill stated that he submitted a Form 990 with an accompanying Schedule A as required for 501 (c)(3) tax-exempt nonprofit corporations before the deadline of May 15, 2009. Following notification from the IRS he resubmitted the paperwork a second time. In spite of his efforts, the IRS fined ARKLink \$1,400 in December 2009. Upon the advice of Harding University attorneys Treasurer Terrill paid the fine and appealed the fine on March 26, 2010.

H.W. Wilson Foundation donated \$21,000 to ARKLink which was used to offset the cost of Wilson's Reader's Guide.

Extra funds in the Accounts Receivable will be shifted into a CD to earn higher interest.

Treasurer Terrill thanked everyone for paying their invoices promptly.

Collection Management Committee Report – No report.

There was some discussion regarding the status of the holdings survey this committee was conducting and the potential value of this survey. In the absence of a chair with an active appointment Linda Creibaum volunteered to chair this committee.

Database Purchasing Committee Report

Chair Renee LeBeau-Ford shared that the H.W. Wilson Foundation donation mentioned in the Treasurer's report was the result of the foundation's outreach to support libraries in economically depressed areas. She encouraged ARKLink members to write thank you letters to the Foundation in support of this program and to encourage its continuation.

Chair LeBeau-Ford solicited a price from Films on Demand, a streaming video service with content from Films for the Humanities, Cambridge Educational and others. Customers have the option to buy, lease, or subscribe to content. There was some discussion regarding concerns over the currency of content, especially in health and sciences, which may lead to divisions according to subject on whether to subscribe or purchase. Films on Demand is not accustomed to working with consortia and may need some education on how they purchase resources.

Chair LeBeau-Ford asked if there was any interest in a consortia purchase of the Children's Literature Comprehensive Database. Henry Terrill shared that the consortia price was similar to the individual price.

In recognition of the wide variety of electronic resources that the committee investigates and offers for purchase to ARKLink member libraries, Chair LeBeau-Ford requested that the name of the Database Purchasing Committee be change to the "Electronic Resources Committee." Chair LeBeau-Ford made the motion and Jeff Bailey seconded. The motion passed.

Governance Committee Report

Chair Henry Terrill stated that the Database Purchasing Committee name change will be recorded.

Chair Henry Terrill updated those in attendance on the Governance Committee's recent action regarding the request of two for-profit college libraries to join ARKLink. The Committee decided that the inclusion of for-profit institutions would threaten ARKLink's non-profit status.

There was some discussion regarding welcoming a new library to ARKLink, Ecclesia College in Springdale. The library is listed as an ARKLink member on the website and Treasurer Henry Terrill stated that they were current with their dues.

Resource Sharing Report

Chair Tim Zou was unable to attend the meeting, but his Summary of Feedback and Comments on ARKLink Survey Questions was distributed for the attendees to review. He requested suggestions for

actionable items with regard to the question on suggestions for enhancing statewide resource sharing. Survey suggestions to this question were as follows:

- Sharing expertise in e-reserves, ILL procedures, serials management, a short workshop
- Explore scanning/digitization of materials
- Advertising availability of services
- Initiate statewide marketing for reciprocal borrowing services
- Shared statewide catalog and requesting system plus quick courier service

Bob Yehl recalled that Mark Garrett of the South Central Digitization Resource Center proposed a digitization resource that would be shared among participating institutions at a recent ARKLink meeting. Those in attendance did not know the status of this project and the suggestion was made for the ARKLink Executive Board to discuss the organization's involvement in such a scanning project.

Sara Seaman suggested a workshop on these items, perhaps including a panel discussion and there were suggestions of librarians who were knowledgeable on e-reserves and copyright, and e-sources.

Financial Resources Committee Report – No report.

ARKLink is sending Linda Creibaum to the International Coalition of Library Consortia (ICOLC) national convention this month. ARKLink is a registered member of the ICOLC and Linda is attending this meeting to meet representatives of other library consortia. To give other ICOLC members a picture of the situation in Arkansas libraries Linda surveyed those members in attendance on personnel and financial issues. She also shared some information she had gathered from the ICOLC listserv.

Webmaster – No report.

Myron Flugstad announced that the ARKLink website has a new interactive map of member libraries.

New Business & Announcements

Virginia Perschbacher invited all in attendance to take a tour of the new Southeast Arkansas College Library.

Sara Seaman shared that the National Park Community College Library recently hosted a poetry contest that was well attended. The library is currently conducting customer satisfaction surveys.

Renee LeBeau-Ford of the University of Central Arkansas stated that their library is getting new carpet and that the efforts to get a dedicated library fee are still in progress.

Jeff Bailey stated that last year the gate count at the ASU-Jonesboro library topped 500,000.

Veronica Stewart announced that Pulaski Technical College is accepting applications for the position of Associate Librarian at the main campus in North Little Rock. The main campus library will be remodeled this summer to include more computers and combine the reference and circulating collections.

Bob Yehl said that the Henderson State University Library hosted 15 authors for a National Library Week book signing event.

The next meeting will be held on a Friday in July. The exact date and place will be announced.

Adjournment

The meeting was adjourned at 12:00 p.m.

Submitted by Veronica Stewart, Board Secretary

Members in Attendance

Jeff Bailey – Arkansas State University - Jonesboro
Kathie Buckman – Henderson State University
Elizabeth Burden – University of Arkansas at Fort Smith
Sandra Campbell – University of Arkansas at Monticello
Martha Coleman – University of Arkansas at Fort Smith
Dean Covington – Lyon College
Gerald Cox- Harding University
Linda Creibaum – Arkansas State University - Jonesboro
Kathy Davis – University of Arkansas at Monticello
Lanee Dunlap – University of Arkansas at Monticello
Sherry Eskridge – Arkansas State University - Jonesboro
Linda Evans – Henderson State University
Myron Flugstad – Arkansas State University - Jonesboro
Heidi Hanson – Arkansas Tech University
Frances Hager – Arkansas Tech University
Carol Hanan – University of Central Arkansas
Mary Ann Harper – Ouachita Technical College
Daphne Hyatt – University of Arkansas for Medical Sciences
Renee LeBeau-Ford – University of Central Arkansas
Carol Macheak – University of Arkansas at Little Rock
Britt Anne Murphy – Hendrix College
Daniel Page – Southern Arkansas University - Magnolia
Michelle Palmer – North Arkansas College
Bill Parton – Arkansas Tech University
Virginia Perschbacher – Southeast Arkansas College
Kristin Quintanilla – National Park Community College
Paula Reaves – University of Arkansas at Monticello
Ronald Russ – Arkansas State University – Beebe
Sara Seaman – National Park Community College
Veronica Stewart – Pulaski Technical College
Kaye Talley – University of Central Arkansas
Henry Terrill – Harding University
Jerrie Townsend – Phillips Community College
Brenda Van Dusen – National Park Community College
Philippe Van Houtte – Arkansas Tech University
Rachel Whittingham – Central Baptist College
Kim Williams – Southeast Arkansas College
Bob Yehl – Henderson State University