

## ARKLink Meeting Minutes

June 28, 2002; 1:00 p.m.

Arkansas Tech University, Russellville, AR

Peggy Morrison (Hendrix) presiding  
Bill Parton (ATU)  
Amanda Moore (Hendrix)  
Virginia Perschbacher (Seark)  
Dena Plaisted (UAMS)  
Renee LeBeau-Ford (ATU)  
Anne Clements (Central Baptist)  
Merle Vincent (NAC)  
Stuart Stelzer (U. of Ozarks)  
Janice Blackard (U. of Ozarks)  
Linda Stipsky (UALR)  
Beth Juhl (UAF)  
Ronald Russ (ASU-Beebe)  
Mary Ryan (UAMS)  
Susan Goldner (UALR-Law)  
Henry Terrill (Harding)  
Martha Coleman (UA-Fort Smith)  
Janet Parsch (UAF)  
Gerald Cox (Harding)  
Myron Flugstad (ASU-Jonesboro)  
Lynnette Jack (UALR)  
Alberta Bailey (UAF)  
Kay Garsnett (UALR)  
Mary Farris (GCCC)

Chair Peggy Morrison welcomed all and introductions followed. Task Force Chairs gave reports.

### Collection Development Task Force

Virginia Perschbacher reported the CDTF has completed two of their three goals established in the February 22, 2002 meeting. The CDTF has created a spreadsheet of programs offered at two year colleges, and Donna Daniels (UAF) has gathered data and made spreadsheets of print subscriptions and electronic resources held at ARKLink member institutions. The Task Force will now analyze the data they have and will present their analysis at a future ARKLink meeting.

### Database Task Force

Renee LeBeau-Ford reported the State Library's Network Advisory Committee met, and it appeared LSTA monies will continue and the current databases will be renewed for next year. The DBTF would like to encourage participating ARKLink members to identify databases funded by LSTA monies through the Arkansas State Library on their web pages. Beth Juhl has volunteered to keep institutional IP ranges and fiscal year dates to better coordinate database purchasing. With budgets as they are presently, it appears there is not enough interest in the Gale Literary Reference Center deal to continue. The DTF will investigate options with Books in Print and Ulrich's.

Peggy Morrison brought up IT security on campuses-an issue discussed at the summer ARKNet conference. She recommended that IT security would be a good topic for the spring ArLA College and University Division meeting. It's important that librarians talk about security so we have a unified voice when dealing with ARKNet and the state.

### Governance

Henry Terrill reported the ARKLink Board met on June 11th and looked at options for a more formal governance structure. Henry shared a handout comparing ARKLink to other organizations such as ARKNet. The primary disadvantage to our current structure is that we can't get grants and contracts. If ARKLink became a 501c3 (federal tax exempt) organization we would need an established address, a fiscal agent, officer bonding, and it would be necessary to file tax returns. As an Arkansas non-profit, we would be able to get grants. This would require a \$50 fee, a tax ID number, paperwork, and changing our bylaws into a constitution. Should we file for Arkansas non-profit status? Peggy will solicit votes. Henry volunteered to do the necessary labor and be our permanent address and fiscal agent. Other than a little more paperwork, there are no known disadvantages to non-profit status.

### Resource Sharing

Susan Goldner asked Dena Plaisted to report on the discussions about a statewide ARKLink library card. The card would have, for example, student/faculty/staff member's name, semester, expiration date, host library's name, and an authorized signature. The student/faculty/staff member would use the card in other participating ARKLink libraries. When a student/faculty/staff presented the ARKLink card at another library, that library would acknowledge the ARKLink card according to their internal policies. A listserv would be set up to communicate relevant information such as those holding ARKLink cards who are no longer of good standing with their home library. Amanda Moore will write a draft memorandum of agreement (based on the UA model document). Dena Plaisted will draft a policy document. These documents will be discussed at the next ARKLink meeting. Discussion ensued about creating PR packets so that all ARKLink members could communicate the same information on their campuses.

The next meeting will be in late September.

Minutes respectfully submitted by Amanda Moore