

ARKLink Meeting Minutes
August 2, 2006
Pulaski Technical College

Aimée Leverette from CSA gave an introductory presentation on RefWorks, CSA's bibliographic management product. Renee LeBeau-Ford, Head of Reference at University of Arkansas at Little Rock and Chair of the Database Purchasing Committee gave a brief demonstration on Turnitin, an anti-plagiarism tool from iParadigms, LLC.

ARKLink President Donna Daniels announced that Linda Creibaum, Acquisitions Librarian at Arkansas State University Jonesboro is the new chair of the Collection Development Committee. President Daniels then called for the members to meet with their committees at 12:23 p.m.

The general meeting was called by President Daniels at 1:10 p.m. She asked for a motion to approve the May 25, 2006 meeting minutes. Minutes were approved. President Daniels asked for reports.

Treasurer's Report

Treasurer Henry Terrill gave the treasurer's report:

ARKLink Balance Sheet	<u>Aug 1, 06</u>
ASSETS	
Current Assets	
Checking/Savings	
10 · First Community Bank-Checking	<u>9,206.82</u>
Total Checking/Savings	9,206.82
 Accounts Receivable	
1110 · Accounts receivable	<u>300.00</u>
Total Accounts Receivable	<u>300.00</u>
 Total Current Assets	
	<u>9,506.82</u>
TOTAL ASSETS	<u><u>9,506.82</u></u>
 LIABILITIES & EQUITY	
Equity	
3010 · Unrestrict (retained earnings)	9,246.49
Net Income	<u>260.33</u>
Total Equity	<u>9,506.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>9,506.82</u></u>

One institution has sent in 2007 dues. Interest has been earned and no checks have gone out. Treasurer Terrill asked if ARKLink should keep the same due structure for 2007 that we used in 2005 and 2006. Linda Creibaum suggested that we keep the current structure in place since there were no shortfalls in the previous years. A motion to second the decision was approved. Treasurer Terrill asked that if anyone had not received an invoice for 2006 to contact him and he would take care of that ASAP.

Collection Development Committee Report

Chair Creibaum announced that the committee had agreed to change its name to the Collection Management Committee. Chair Creibaum said the committee had come up with 4 issues to try and address in the coming year. The first issue would be a survey of the various ARKLink members' collection development/management policies. Chair Creibaum mentioned that the issue of having textbooks in your collection can be one area of contention between faculty/students and the library. Having the results of this survey could prove useful for support on contentious issues such as this. President Daniels asked how the survey will be conducted. Chair Creibaum said that a request for a copy of everyone's policy would be forthcoming. Alexis Linoski, Collection Development librarian at the University of Central Arkansas states that this very issue is in her policy. Chair LeBeau-Ford asked if anyone had read an article in the Chronicle of Higher Education recently about keeping textbooks on reserve as a way to increase statistics. She mentioned the idea of textbook leasing was also in the article. President Daniels said that there is an increasing problem of student's book bags being stolen in her library. Virginia Perschbacher, Dean Library and Distance Learning Division at Southeast Arkansas College said that when she was at Philander Smith College they stopped having textbooks on reserve in the library due to the high cost of purchase.

Database Purchasing Committee Report

Chair LeBeau-Ford said that Thomson Gale has given her an e-book proposal for ARKLink members to consider. Chair LeBeau-Ford gave the members a list of the titles covered in the Gale Virtual Reference Library Collection. She said that the collection would be ownership titles with unlimited access, but there are still several unanswered questions concerning the list of titles and the cost breakdown. More information will be forthcoming.

Faulkner is currently under trial and Chair LeBeau-Ford mentioned that CSA will be partnering with ProQuest to offer full-text. The Chair also said that EBSCO's upgrades to Premiere and Complete will be available Oct. 1st.

The Chair then called on Jeff Bailey, Assistant Director for Public Services at Arkansas State University Jonesboro to report on changes with the State Library's Traveler Project. Beginning Oct. 1st the Encyclopedia Britannica will be offered free instead of the Grolier product. He thought there was a way to get access to Britannica before Oct. and he would ask Sally Hawkes how to go about doing that and let everyone know. Chair LeBeau-Ford asked that the meeting minutes state that if any members subscribe to Encyclopedia Britannica do not renew since the Traveler Project will be offering it free in Oct. Jeff went on to say that Traveler is going to trial a NetLibrary collection of e-books. The trial consists of a process that when an e-book is accessed twice from two different IP addresses, Traveler will purchase that e-book and add it to their owned collection. This process will continue until the money set aside by the Traveler Project is spent. There will be a small yearly subscription fee for maintaining the collection.

Martha Coleman, Reference Librarian at University of Arkansas at Fort Smith asked Chair LeBeau-Ford to look at the Chronicle of Higher Education for group purchase.

Financial Resources

Chair Amanda Moore did not attend but asked that the following report be read in her absence:

I have put together a list of quality resources that should help us locate grants appropriate for possible ARKLink projects. The Digital Library Toolkit may be of particular interest – especially if anyone is interested in creating a cooperative digital library. The last resource on the list includes a variety of print sources, such as The Big Book of Library Grants, that I have found extremely useful at Hendrix in identifying possible grants for academic technology projects and the Wilbur Mills Collection. My grants list is located at <http://homepage.mac.com/amanda.moore/Grants.htm>

Are there projects the group would like to fund? If so, perhaps the Resources Sharing Task Force could design the vision, and then the Fundraising Task Force could seek funding.

President Daniels asked the committee if there were any other grant sources that they would like to submit. None were offered.

Governance – No report.

Resource Sharing

Chair Peggy Morrison was not present at the meeting and asked Brit Anne Murphy to read the following report:

Arkansas Turnaround Times Study (conducted by Amigos)

Amigos sent a page from its headquarters in Dallas to each Arkansas courier site, requesting that the recipient return the page to Dallas. Thus, the turnaround times indicated here represent Arkansas-to-Dallas times, not in-State times. Brit Anne Murphy indicated that the turnaround time supposed to be 72 hours total time. The study indicates that times vary from 4 days to 18 days. Chair Morrison suggests that the Resource Sharing Committee conduct a similar survey to measure turnaround times between all of the Arkansas courier sites. The results would be shared with Amigos in an attempt to have the courier delay problem fixed.

The new contract for the courier service begins in January.

President Daniels said she would talk with Chair Morrison to set up the in-state survey.

Chair LeBeau-Ford asked if a contact list of librarians at member libraries can be established to request articles/pages of articles to be faxed from another library expeditiously. The request(s) would be made only under certain circumstances (stolen/removed pages or issues in bound volumes).

President Daniels requested the idea be open for discussion on the listserv and maybe a decision could be made before the next meeting. She also thought that the member libraries' ILL departments should be consulted.

Webmaster – No report.

Old Business

Sociological databases

President Daniels announced that Necia Parker-Gibson was still in the process of comparing sociological databases and her report would be forthcoming.

ARKLink audit

President Daniels asked several doctoral students in accounting if it would OK with the IRS to use a personal acquaintance to do an audit of the books. They all agreed that the IRS would not have a problem with this situation. President Daniels is going to ask a faculty member of the University of Arkansas at Fayetteville to perform the audit. She mentioned that the charge would be minimal compared to the estimates Treasurer Terrill received.

New Business

Jerrie Townsend, Library Director at Phillips Community College of the University of Arkansas and former ARKLink President presented President Daniels and ARKLink with a gavel. The 'traveling gavel' will be passed from President to President of ARKLink as tenures change.

Chair LeBeau-Ford asked if the ARKLink brochure needs to be updated. Several members were unaware that a brochure existed. On a humorous note, Former Secretary, Myron Flugstad confessed

to hoarding several boxes of the brochures in his office. Motion was passed to have the brochure updated. The call for a volunteer to update the brochure was made by President Daniels. Chair LeBeau-Ford said she would attempt to locate an electronic form of the original brochure, making the update easier. Wendy Davis, Secretary agreed to update the brochure.

The meeting was adjourned at 1:50 p.m.

Submitted by Wendy Davis, Board Secretary

Those in attendance were:

Alexis Linoski - University of Central Arkansas
Ann Dixon - Harding University
Bill Parton - Arkansas Tech University
Britt Anne Murphy - Hendrix College
Deborah Kirby - Pulaski Technical College
Donna Daniels - University of Arkansas Fayetteville
Henry Terrill - Harding University
Janet Milford Sanders - University of Arkansas Fort Smith
Jeff Bailey - Arkansas State University Jonesboro
Jeffrey Dickens - University of Arkansas Monticello
Jerrie Townsend - Phillips Community College of the University of Arkansas
Jim Robb - North Arkansas College
John Goodell - Pulaski Technical College
Laura Downing - Arkansas State University Jonesboro
Libby Ingram - University of Arkansas for Medical Sciences
Linda Creibaum - Arkansas State University Jonesboro
Linda Julian - University of Arkansas Community College at Morrilton
Lisa Burley - Harding University
Martha Coleman - University of Arkansas Fort Smith
Mary Hawks - University of Arkansas for Medical Sciences
Myron Flugstad - Arkansas State University Jonesboro
Renee LeBeau-Ford - University of Arkansas Little Rock
Ron Russ - Arkansas State University Beebe
Sherry Eskridge - Arkansas State University Jonesboro
Teresa Ojezua - Philander Smith College
Veronica Stewart - Pulaski Technical College
Virginia Perschbacher - Southeast Arkansas College
Wendy Davis - Pulaski Technical College